

York Youth Football Meeting Minutes  
October 22 4:30pm  
Estes Residence

A. Call to order: Whitney, Luchette, Nelsen, Stanwood, Estes

B. Approve minutes from last meeting: Nelsen, Luchette, Stanwood

1. Financial Report: Account Balance: \$16,994.05

2. Outstanding Invoices & Receivables:

- Motion to approve reimbursement to Robyn in the amount of \$174.32.  
Approved via email since last meeting: Luchette, Nelsen, Whitney
    - \$65.88 for 6 storage bins from Lowes for the storage unit
    - \$15.81 Do Not Enter sign from Amazon for skills & drills
    - \$12.40 Stop sign from Amazon for skills & drills
    - \$80.23 for 2 electronic whistles & a thermal thermometer from Amazon for skills & drills
  - Motion to approve reimbursement to Whitney in the amount of \$52.72 for 2 electronic whistles. Approved via email: Whitney, Estes, Luchette
  - Motion to approve Patriot Insurance premium in the amount of \$894.00.  
Approved via email: Nelsen, Whitney, Estes
  - Motion to approve Mugshots invoice from Ed Gullison for skills & drills tshirts & masks in the amount of \$1,500.00. Approved via email: Estes, Whitney, Nelsen.
  - Motion to approve reimbursement to Whitney for flag football gear from Amazon in the amount of \$126.54. Approved via email: Luchette, Whitney, Estes.
  - Motion to approve Schoff & Assoc. summer bookkeeping \$40, September bookkeeping \$42. Whitney, Stanwood, Luchette
  - Motion to pay storage bill in the amount of \$1320.00 – Whitney forwarded to the accountant. Approved: Luchette, Estes, Nelsen
3. Upcoming Financial Needs:
- Potential \$85 registered agent fee for state filing – should be Schoff & Assoc & included in one of their invoices, Whit will watch for it either on an invoice or notice in the mail.
  - Storage bill due - \$1320.00, Whitney forwarded to the accountant.
  - Money in TeamSnap – Whitney to transfer money from Team Snap into the bank account.
  - SMYFL dues? Likely not charging this year. Will address if sent an invoice.

### C. Unfinished Business:

1. Implement a set board meeting schedule – will go by board majority when more board members join.
2. Establish an annual meeting – used to have a meet & greet with players and parents towards the end of school year/beginning of June. Will discuss further.
3. Additional video camera(s) to be purchased – tabled until 2021 season. \*\*
4. Review parent letter for 2021 season to include required forms, parent and player expectations, etc – tabled until next meeting. \*\*
5. Create/revise registration flyer & sponsor web page for 2021 – tabled until next meeting. \*\*
6. Create/revise fundraising mailer for 2021 – tabled until next meeting. \*\*
7. Review fundraising spreadsheet – tabling until 2021. \*\*
8. Equipment audit – tabled until next meeting. \*\*

### D. New Business:

1. Plan how to/a campaign to recruit board members – email draft ready to send 10/23. Will follow up email requests monthly.
  2. Revise master login/password list & review/add all board position email addresses for future board members – reviewed some, will continue to work on.
  3. Discuss the possibility of a spring football season with SMYFL and/or YYF flag football – possibility of April/May flag football and will continue to monitor SMYFL communications regarding a June tackle season.
  4. Frankenmuth audit – Whitney got the notice, bookkeeper will take care of.
- \*\*tabled items to remain on agenda.

Meeting adjourned: 7pm