

York Youth Football Meeting Minutes
May 12, 2020 – 4:00pm
Fogg Brothers Drywall
(large conference table to social distance)

- A. Call to order: Robyn Estes, Rose Luchette, Whitney Nelsen, Dana Whitney in attendance.
- B. Approve minutes from last meeting: Luchette, Nelsen
1. Financial Report: Account Balance: \$19,773.97
 2. Outstanding Invoices & Receivables:
 - Riddell credit coming per email from Kevin; paperwork delayed due to COVID.
 3. Upcoming Financial Needs:
- C. Unfinished Business:
1. Coaches meeting needed to determine what each coach will be provided at the beginning of the year in coaches bags, to discuss pre-season timeline and checklist, especially for Jamboree prep. Footballs/Dick's gift card from last year's vouchers: ordering 3 Youth size footballs for Juniors & 4 Junior size footballs for PeeWee's based on coach's bag inventory. Whitney emailed coaches about equipment request with no response. Robyn to email coaches and board members with a zoom meeting date and time: June 2nd at 7:00pm.
 2. AnnMarie – added to annual schedule and she confirmed she is available for the 2020 home games.
 3. Discuss chute & sled – include in coach/board meeting.
 4. Bylaw review
 5. Board position needs from bylaw review
- D. New Business:
1. Update our website: board positions, board needs, COVID information, etc.
 2. Large equipment review – include in coach/board meeting.
 3. Implement a set board meeting schedule – tabled until restrictions due to the COVID crisis lift.**
 4. Establish an annual meeting - tabled until restrictions due to the COVID crisis lift.**
 5. Additional video camera purchased?
 6. Update/review coach's application – Whitney doing in TeamSnap.
 7. Create a “returning” coaches application – Whitney doing in TeamSnap.
 8. Send out coach applications + FB post & email – pending Whitney completing applications in Team Snap.

9. Review registration forms & information parents receive; make sure they get everything they need to know for pre-season, equipment, parent coaching/on the field, player expectations at practice, games, etc. – these items to be included in introductory parent email. Robyn and Whitney to review.
10. Registration flyers to CRES & VES with COVID plan information – Dana to revise and send to Robyn to distribute to the schools.
11. Flag football spring program/fall Tikes-like ball program held before “big kids” practice for recruitment – Mike Earner’s/Lynzi’s ideas? Get a written plan and bring to P&R. Items discussed by the board regarding this plan:
 - Whitney to check with insurance that YYF would be covered for a program like this using the YYF name – Tapley Ins confirmed we are okay to run this program under our ins.
 - Registration would be required even with a drop in/pay per session program. YYF would set up a \$0 registration program in TeamSnap and payment would only be required for sessions the participant attends. Each participant will have to be registered in order to participate with signed waiver.
 - Will look into a YYF Venmo account to make drop in payment easier – not available for business at this time.
 - July would be the only month of 2020 a program like this would be possible due to COVID.
 - Program would be open to all youth, not only YYF players per SMYFL rules and to potentially recruit new players.
12. Make a list of things to bring to P&R at next meeting including: Robyn to make list for next P&R meeting.
 - Mike Earner’s/Lynzi’s flag football/Tikes-like program
 - Sponsorship banners/pricing/plan
 - Getting speakers/tower electrical worked on fixed by local electrician in exchange or partly in exchange for sponsorship.
 - Expecting to have our schedule by the end of June to submit to avoid soccer conflicts.
9. Revise fundraising content/trifold – update flyer with a response to COVID and thanks for past donations TBD.
10. Review fundraising spreadsheet.
11. Suggested med supplies to purchase prior to pre-season based on inventory: tabled until after upcoming coach/board meeting.**
 - Bandaid variety pack
 - Medical tape
 - Gloves
 - Ace bandages, 2-3
 - Single use antibiotic ointment
 - Single use antiseptic wipes
 - Elbow slings, 2-3: 1 for 2 of the med kits, possibly 1 for backup
 - Ice packs for backup
12. Get Team Snap ready for new registrations/teams – Whitney to archive and recreate to prepare for new registrations.

13. Apply for Dick's vouchers – Robyn to go to the Dick's website, Dana emailed login info.
 14. Equipment audit.
 15. Decided on/plan for apparel items – tabled until June meeting pending COVID update.**
 16. Discuss the potential of issues with players being able to get into their doctor's office for sports physicals per SMYFL email/MPA article. Possibly allowing players to play with last year's physical and completion of a participation health questionnaire – we will not require new physicals for this year. Can use last year's medical release and the questionnaire will be added to registration.
 17. Schoff & Assoc 2020 accounting contract: Whitney signed & will return.
- **tabled items to remain on agenda.

Meeting adjourned: 8:30pm